



Board of Trustees Regular Meeting Minutes
9:00 a.m.

Nampa Campus Administrative Building
President's Conference Room
6056 Birch Lane, Nampa, Idaho

June 22, 2015

CALL TO ORDER AND VERIFICATION OF QUORUM

Chair Mary Niland called the meeting to order at 9:00 a.m. and verified that a quorum of the Board was present at the meeting.

PLEDGE OF ALLEGIANCE

INTRODUCTION OF VISITORS

- Dormitory Housing Committee members:
 - Gerald Hunter, Chair
 - Keith Bird, Vice Chair
 - Debbie Kling, Secretary/Treasurer
- Gerald Hunter explained the intent of the Dormitory Housing Commission as written in the Idaho State Code.
- "From a community and a Chamber of Commerce standpoint", said Debbie Kling; "CWI plays a very important role with Workforce Development and that's a very high priority for the community of Nampa. Whatever we can do to help support the growth, we are 100% behind that and I think it's extremely important".
- Trustees thanked the Commissioners for all of their continued dedication to the College.

ATTENDANCE

Trustees: Mary "M.C." Niland – Chair
 Stanley Bastian – Secretary/Treasurer
 Mark Dunham
 Emily Walton

Also present: Bert Glandon, President
David Shellberg, EVP Instruction and Enrollment & Student Services
Cheryl Wright, VP Finance and Administration
Craig Brown, VP Resource Development
Tony Meatte, Comptroller
Lillian Talley, Executive Director, Human Resources
Jennifer Couch, Executive Director, Marketing & Advancement
Kathy Ohnsman, Executive Assistant/Board Liaison

CONSENT AGENDA

- The Board reviewed the consent agenda items.

1. (M/S) DUNHAM/WALTON. MOVE TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY.

BOARD COMMITTEE REPORTS

- FINANCE
 - Finance Committee Minutes Approved from May 8, 2015.
- FOUNDATION
 - Trustee Dunham gave an overview of the June meeting. Biggest concern is for more visibility at the Ada County Campus.
- COMMUNITY OUTREACH
 - Trustee Walton is working with Jennifer Couch on the newly developed Community Outreach PowerPoint Slide Presentation which will be sent to Trustees and a training session will be scheduled as part of a work session.
- POLICY
 - BOARD POLICIES – 2ND READING
 - Trustee Bastian summarized the changes made to the policies. Suggested to reword the policy to state that the Board will approve the idea of a new program before it reaches the development phase. It was decided to hold further discussion until Trustee Hurlbutt is in attendance.

CONTINUING BUDGET RESOLUTION

VP Wright explained that a continuing budget resolution allows the college to continue to spend money until the budget has been approved.

2. (M/S) BASTIAN/WALTON. MOVE TO APPROVE A CONTINUING BUDGET RESOLUTION FOR FISCAL YEAR 2015 THROUGH JULY 2015, OR UNTIL THE TRUSTEES FORMALLY APPROVE A FISCAL YEAR 2016 BUDGET. MOTION PASSED UNANIMOUSLY.

FISCAL YEAR 2016 OPERATING BUDGET, 1ST READING

- VP Wright presented the fiscal year 2016 proposed operating budget to the Trustees.
- Wright pointed out that the budget request is for normal operations. A separate budget proposal will be presented for large projects related to capital plans.
- Question regarding the Canteen market and how that is doing.
- Question regarding copy machines, Xerox and our relationship with BSU.
- Question regarding Adjunct Budget, Chair Niland wants to know the calculation for Adjunct to FTE.

SBOE FIVE YEAR PROGRAM PLAN

EVP Shellberg presented a PowerPoint slide set of the five year plan to the Trustees.

- Chair Niland requested that we add “program review update” to the monthly BOT agenda.
- Brenda Pettinger and Will Fanning will present the program review process for Academic Affairs and PTE to the Board in August.

PRESIDENT’S REPORT

- President Glandon presented the report items.
- President Glandon will bring the final Succession Plan to the July BOT meeting.
- EVP David Shellberg will bring a list of programs that were transferred from BSU to the July BOT meeting.
- VP Craig Brown discussed the results of the Planning and Zoning meeting.
- BOT meeting in December will be moved from the 15th to the 7th.

CHAIR’S REPORT

- Chair Niland distributed the ICCC meeting summary in Coeur d’Alene on June 19th.
- Chair Niland gave an update on the status of the Idaho Commission on Aging.
- Chair Niland distributed “Suggested Idaho Code Revisions” document and asked that Trustees review and will discuss at the July BOT meeting.

EXECUTIVE SESSION

At 1:05 p.m., Chair Niland moved and Trustee Dunham seconded, THAT THE BOARD, PURSUANT TO IDAHO CODE § 67-2345(1)(b)(c)(d) : To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and to inquire an interest in real property which is not owned by a public agency. THE VOTE TO DO SO BY ROLL CALL:

- Mary "M.C." Niland aye
- Stan Bastian aye
- Emily Walton aye
- Mark Dunham aye

The Board returned to public session at 1:45 p.m.

The Executive Session scheduled to begin at 1:15 was entered into early. The Board apologized for the inconvenience and stated the need to go back into Executive Session.

At 1:54 p.m., Chair Niland moved and Trustee Dunham seconded, THAT THE BOARD, PURSUANT TO IDAHO CODE § 67-2345(1)(b)(c)(d) : To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and to inquire an interest in real property which is not owned by a public agency. THE VOTE TO DO SO BY ROLL CALL:

- Mary "M.C." Niland aye
- Stan Bastian aye
- Emily Walton aye
- Mark Dunham aye

The Board returned to Public Session at 2:14 p.m.

DISCUSSION OF NAMPA PROPERTY

"I think this is a great opportunity for CWI. This will help move us forward and it's also a tremendous opportunity for the Canyon County Campus as well. It's a great day", said Chair Mary Niland.

"This property will be a great addition to the Nampa Campus," said Trustee Stan Bastian. "As we continue to develop our campus and serve more students the land provides flexibility for future growth and connection with the North on Cherry Lane."

3. (M/S) DUNHAM/NILAND. MOVED THAT CWI MOVES FORWARD TO CLOSING ON THE 32.5 ACRES OF NAMPA PROPERTY FOR \$815,000 PURSUANT TO THE AMENDED PURCHASE AND SALE AGREEMENT AND AUTHORIZING NECESSARY OFFICERS TO SIGN DOCUMENTS FOR CLOSING. MOTION PASSED UNANIMOUSLY.

At 2:35 p.m., Chair Niland moved and Trustee Dunham seconded, THAT THE BOARD, PURSUANT TO IDAHO CODE § 67-2345(1)(b)(c)(d) : To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and to inquire an interest in real property which is not owned by a public agency. THE VOTE TO DO SO BY ROLL CALL:

- Mary "M.C." Niland aye
- Stan Bastian aye
- Emily Walton aye
- Mark Dunham aye

The Board returned to public session at 2:55 p.m.

4. M/S DUNHAM/WALTON. MOVED TO ADJOURN THE MEETING. MOTION PASSED UNANIMOUSLY.

Chair Niland adjourned the meeting at 3:00 p.m.


Stanley Bastian, Secretary/Treasurer


Date Signed