



Board of Trustees Regular Meeting Minutes
9:00 a.m.

AGC Education Center
1649 W. Shoreline Dr.
Boise, ID 83702

September 17, 2013

CALL TO ORDER AND VERIFICATION OF QUORUM

Vice Chair Mary Niland called the meeting to order at 9:07 a.m. and verified that a quorum of the Board was present at the meeting.

ATTENDANCE

Trustees: Stanley Bastian – Chair
Mary “M.C.” Niland –Vice Chair
Gordon Browning – Secretary/Treasurer
Mark Dunham
Guy Hurlbutt

Also present: Bert Glandon, President
David Shellberg, VP Instruction and Student Services
Cheryl Wright, VP Finance and Administration
Craig Brown, VP Resource Development
Brenda Pettinger, AVP, Academic Affairs
Terry Blom, AVP, Enrollment & Student Services
Denise Kohtz, Executive Director, Human Resources
Anitra Townsend, Board Liaison

PLEDGE OF ALLEGIANCE

CALL FOR PUBLIC COMMENT

- None

1. **(M) NILAND: MOVE TO CONSIDER THE CONSENT AGENDA AND FINANCE COMMITTEE ITEMS FIRST ON THE AGENDA, AND THE SPECIAL COURSE FEES AND INCLUDED ITEMS AFTER THE MEDIA INTERACTION TRAINING. MOTION PASSED UNANIMOUSLY**

Explanation:

Chairman Bastian was delayed in joining the meeting. This change allowed the Trustees to conduct business while they waited for him, while preserving the time allotted for the media interaction training, which involved an external agency.

CONSENT AGENDA

- Trustee Hurlbutt pointed out that Motion 3 on the 8-20-2013 Regular Meeting Minutes was missing the results of the vote.
2. **(M) HURLBUTT: MOVE TO ACCEPT THE CONSENT AGENDA ITEMS AS PRESENTED, WITH THE ABOVE-MENTIONED CORRECTION. MOTION PASSED UNANIMOUSLY.**

FINANCE COMMITTEE REPORT

- Cheryl Wright briefed the Board.
- The Finance Committee will be invited to the October Board Meeting, when the investment advisor from UBS can participate in the phone call.

CHAIRMAN'S REPORT—MICRON CENTER

- Chairman Bastian joined the meeting at 9:12, and led a discussion about the potential transfer of the Micron Center for Professional Technical Education from the CWI Foundation to the College.
 - Because of some issues with the original wording, Amendment One was changed with the input of the Foundation Board and members of the CWI Board of Trustees.
3. **(M) BROWNING: MOVE TO RESCIND THE MOTION UNANIMOUSLY APPROVED AT THE 8-16-2013 SPECIAL MEETING OF THE BOARD TO APPROVE AMENDMENT ONE TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CWI FOUNDATION, INC., AND THE COLLEGE OF WESTERN IDAHO. MOTION PASSED UNANIMOUSLY.**
 4. **(M) HURLBUTT: MOVE TO APPROVE AMENDMENT ONE TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CWI FOUNDATION, INC., AND THE COLLEGE OF WESTERN IDAHO. MOTION PASSED UNANIMOUSLY.**

5. **(M) BROWNING: MOVE TO RESCIND THE MOTION UNANIMOUSLY APPROVED AT THE 8-16-2013 SPECIAL MEETING OF THE BOARD TO TRANSFER OWNERSHIP OF THE MICRON CENTER FOR PROFESSIONAL TECHNICAL EDUCATION FROM THE COLLEGE OF WESTERN IDAHO FOUNDATION, INC., TO THE COLLEGE OF WESTERN IDAHO. MOTION PASSED UNANIMOUSLY.**

6. **(M) HURLBUTT: MOVE TO ACCEPT TRANSFER OWNERSHIP OF THE MICRON CENTER FOR PROFESSIONAL TECHNICAL EDUCATION FROM THE COLLEGE OF WESTERN IDAHO FOUNDATION, INC., TO THE COLLEGE OF WESTERN IDAHO. MOTION PASSED UNANIMOUSLY.**

DISCUSSION

- Trustee Dunham expressed concern that the timing of the transfer felt rushed. Trustee Hurlbutt explained that this was driven by the state requirements for requesting occupancy costs.
- Trustee Browning asked why the Foundation had initially taken ownership. Cheryl Wright explained that this allowed tenant improvements through the JK Albertson Foundation to be completed in a much more expedient manner.

CHAIRMAN'S REPORT--DORMITORY HOUSING COMMISSION

- Trustee Niland recommended that Mitch Minnette be recommended to Governor Otter for appointment to the CWI Dormitory Housing Commission
- The Trustees agreed to forward the name to the Governor's office.

EXECUTIVE SESSION

At 9:40, Chairman Bastian MOVED THAT THE BOARD, PURSUANT TO IDAHO CODE § 67-2345(1) (b) & (c), CONVENE IN EXECUTIVE SESSION: To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; and to acquire an interest in real property which is not owned by a public agency AND THE VOTE TO DO SO BY ROLL CALL:

- | | |
|----------------------|-----|
| • Stan Bastian | aye |
| • Mary "M.C." Niland | aye |
| • Gordon Browning | aye |
| • Mark Dunham | aye |
| • Guy Hurlbutt | aye |

The Board resumed the public session at 11:00 a.m.

7. (M) NILAND: MOVE TO APPROVE PROCEEDING WITH THE LEASE DOCUMENTATION FOR ADDITIONAL LEASED SPACES ON THE QUAIL COURT BUILDING AND THE LYNX CENTER BUILDING AT THE ADA COUNTY CENTER. MOTION PASSED UNANIMOUSLY.

8. (M) BROWNING: MOVE TO APPROVE SPENDING AUTHORITY FROM THE PARKING/TRANSPORTATION FEE ACCOUNT FOR THE ADDITIONAL PARKING LEASE AT THE ADA COUNTY CENTER. MOTION PASSED UNANIMOUSLY.

MEDIA INTERACTION TRAINING

- Red Sky Media's Jessica Flynn presented training on responding to media inquiries.
- Trustee Hurlbutt and President Glandon departed at 1:15 p.m. There was still a quorum of the Board present.

INCLUDED PRESENTATION

- Brenda Pettinger explained the math course fees pilot program to the Trustees.
- Trustees Niland and Dunham said that they were both glad that we were piloting the program.

SPECIAL COURSE FEES

- Brenda Pettinger briefed the Trustees about the proposed Spring Special Course Fees.

9. (M) NILAND: MOVE TO WAIVE THE SECOND READING AND APPROVE THE SPECIAL COURSE FEES AS PRESENTED. MOTION PASSED UNANIMOUSLY.

- Trustees discussed the timing concerns, what services CWI could offer in a new county, and plans for Gem County Commissioners to meet with Albertson's Foundation.

PRESIDENT'S REPORT

- David Shellberg presented the report items.
- The Trustees wanted to pass their congratulations on to Dave Sperry, who will travel to Russia for an International Skills Competition.
- Let the minutes reflect that a quorum of the Board will attend an Idaho Business for Education presentation on 9-27-13, and a quorum will attend the Association of Community College Trustees Leadership Congress, 2-5 October, 2013. Neither of these constitutes a public meeting of the Board of Trustees, as there will be neither deliberations nor discussions toward any decisions.

STUDENT SUCCESS—DEVELOPING METRICS

- Terry Blom briefed the Trustees about the metrics that have been developed within Enrollment and Student Services.
- Trustee Niland explained that she knew of two students who had enrolled and registered at CW and had reported great experiences. She thanked Terry for the professionalism of his team.

10. (M) BROWNING: MOVE TO ADJOURN. MOTION PASSED UNANIMOUSLY.

Chairman Bastian adjourned the meeting at 2:20 p.m.


Gordon Browning, Board of Trustees Secretary

10-15-13
Date Signed