



## Board of Trustees Meeting Minutes

Time: 1:00 PM

NADM President's Conference Room

And ZOOM Video Conference

June 10, 2021

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### CALL TO ORDER

Chair Lenty called the virtual meeting to order at 1:02 PM.

### PLEDGE OF ALLEGIANCE

VISITOR INTRODUCTIONS: None

AMENDMENTS TO THE AGENDA - None

CWI MISSION STATEMENT – Trustee Hightower read the CWI Mission Statement.

PUBLIC COMMENT- There were no public comments.

### ATTENDANCE

#### TRUSTEES:

- CHAIR MOLLY LENTY
- VICE-CHAIR CHERIE BUCKNER-WEBB
- TRUSTEE ANNIE HIGHTOWER

#### ALSO PRESENT:

**Denise Aberle-Cannata, Interim President and Provost**  
**Craig Brown, Executive Vice President, Operations**  
**Mark Browning, Vice President, College Relations**  
**Karl Spiecker, Vice President Finance**  
**Ryan Herring, Vice President Human Resources**  
Andrea Fontaine, General Counsel  
Judd Constantine, Multimedia Coordinator III  
Morriah Marks, Executive Assistant, College Relations  
Janice McGehee, Executive Assistant to the President  
Audrey Eldridge, Executive Director, Communications & Marketing  
Alexis Malepeai, Executive Director Institutional Effectiveness  
Gabby Minor, Administrative Assistant I  
Kae Jensen, Dean, Math & Science  
Justin Vance, Dean of Arts & Humanities  
Kelly Steely, Dean, Business, Communication, & Technology  
Christi Gilchrist, Assistant Vice President, Economic Development  
Michael Chacon, Chief Information Officer  
Stephanie Ritchie-Breach, Faculty Senate President

Patrick Tanner, Assistant Vice President, Enrollment & Student Services  
Jennifer Colley, Director Human Resources  
Laura Brown, Executive Administrative Assistant to the Vice President Finance  
Tami DeBoer, Executive Administrative Assistant, Operations  
Kim Channpraseut, Executive Director, IT Operations  
Kristi Martin, Executive Administrative Assistant to the Provost  
Carol Crothers, Manager II, Math Solutions Center  
Emiko Quintana, Dept. Chair, Assistant Professor Math  
Gordon Hynes, Director, Budget  
Greg Wilson, General Education Coordinator  
Jeff Flynn, Executive Director, Facilities, Planning & Management  
Jenee Snyder, Director, Financial Aid  
La Dawn Anderst, Foundation, Data Base Coordinator  
Russell Hills, Building Specialist  
Chad Trisler, Dean of Students  
Jana McCurdy, Dept. Chair, Social Sciences

## **CONSENT AGENDA**

**(M/S) TRUSTEE BUCKNER-WEBB /TRUSTEE HIGHTOWER MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED.**

## **HIGH PERFORMING RECOGNITION AWARDS**

- Interim President and Provost, Denise Aberle-Cannata acknowledged Faculty of Distinction, Tim Curry; A written biography was provided to the Trustees and a video-bio was shown.

## **INTERIM PRESIDENTS REPORT**

- Interim President Denise Aberle-Cannata stated June 1, employees began physically coming back to Campus. The month of June will be a transitional period, and we are looking forward to being fully staffed by the start of the August term.
- Interim President Aberle-Cannata has been working to separate some of the duties of the Provost with assistance from Dean, Justin Vance and Assistant Vice President Patrick Tanner. With their help, critical projects will be ready to launch in the fall.
- Interim President Aberle-Cannata has met with Communications regarding the planning of the Fall Address. Employee and Faculty Surveys are being conducted, and the Fall Address format may possibly be a Hybrid model. Interim President Aberle-Cannata's hope for the Fall Address is to energize Faculty and Staff going back into the classrooms.

## **BOARD COMMITTEE REPORTS**

- **COLLEGE RELATIONS**

### **FOUNDATION**

- Vice President Browning reported on a dual partnership between CWI, CWI Foundation and the Boise Hawks. This fundraising event for the Foundation will be held July 29, at the Boise Hawks vs Idaho Falls, game.

- The Foundation Board met on Tuesday, June 8. They are currently recruiting to fill a vacancy on their Board.
- The Foundation Staff is working on a partnership with the Bank of Idaho for an event called Swing for the Green, happening June 25 & 26 in Idaho Falls. The intent is to replicate this fundraising event in the Treasure Valley next year.
- Other events this summer include;
  - Canyon County Fair
  - Idaho Center
  - Idaho Spuds
  - Nampa Festival of Arts
  - Western Idaho Fair
- Nampa Chamber, “Afternoon of Excellence” was held on June 19, and was a huge success.

#### **BRANDING UPDATE**

- A sneak peek of the webpage with the new “Bold” graphics was shared. Vice President Browning stated, the work continues on this rollout and the Communications Team has done an incredible job.
- Vice-Chair Buckner-Webb asked Vice President Browning for an update on the open State Board of Education (SBOE) Director position. Vice President Browning stated there is a new Deputy Executive Director position open which would work directly with Matt Freeman. This position requires experience in policy, state government and education. In addition, the SBOE has a new President, Kurt Liebich.

#### **• STUDENT SUCCESS**

- Assistant Vice President Patrick Tanner reviewed the Student Loans and Enrollment patterns. There has been a small decrease in credits delivered, but a significant decrease in student reliance on loans. What this results in is the cohort default rate dropping. A few reasons why this has occurred;
  - Adjustment in packaging strategy, from awarding students all they can get, to a base amount.
  - Adjusted messaging in terms of readability and clarity. Scholarship timelines have been adjusted to earlier in the spring, so students know where they are financially.

Assistant Vice President Tanner stated, CWI has entered into an agreement with a vendor which will, in addition to matching the loan scholarships available, there will now be a matching service where they will match over 10,000 external scholarships. Vice Chair Buckner-Webb asked who the matching vendor is. Assistant Vice President Tanner stated it is Scholarship Universe. Chair Lentz asked how the scholarship programs and the Foundation fundraising programs work together. Director of Financial Aid, Jenee Snyder stated the Office of Financial Aid works with the CWI Foundation in reaching out to donors to get funds which are then awarded to students who need the most help.

- **POLICY**
  - **COMPENSATION POLICY** is currently being reviewed and will be brought to the Trustees at a future meeting.
  - **BOARD GOVERNANCE POLICY #7**
    - Trustee Hightower reviewed Board Governance Policy #7 Campus Safety.
- **FINANCE**
  - Vice President Spiecker will present the second reading of the budget at the June 17 Special Board Meeting.

**CITY OF NAMPA/CHERRY LANE RIGHT OF WAY ACQUISITION**

- Executive Vice President Craig Brown reviewed a right of way acquisition proposal by the City of Nampa to construct a roundabout at the intersection of Idaho Center Blvd. and Cherry Lane. To allow this to occur, the City needs to acquire right of way property from parcel owners fronting Idaho Center Blvd. and Cherry Lane. The proposal by the City is to acquire 28,445 square feet/.65 acres of frontage property for a total price of \$65,201.00
- Trustee Hightower asked how this might effect the current lease of the property. Executive Vice President Brown stated the impact to the tenant will be negligible, to the extent that the value of the lease really won't change.

**(M/S) TRUSTEE HIGHTOWER/TRUSTEE BUCKNER-WEBB MOVED TO ADOPT THE RESOLUTION TO APPROVE THE RIGHT-OF-WAY CONTRACT WITH THE CITY OF NAMPA AS PRESENTED.**

Executive Assistant McGehee called the vote.

**ROLL CALL**

- **CHAIR LENTY.....AYE**
- **VICE-CHAIR BUCKNER-WEBB.....AYE**
- **TRUSTEE HIGHTOWER.....AYE**

**MOTION PASSED**

**PROVOST REPORT**

- Math Remediation update was presented by Dept. Chair Emiko Quintana and Math Solutions Center Manager, Carol Crothers.

**CHAIR'S REPORT**

- Chair Lenty
  - Chair Lenty stated a Special Board meeting will be held next Thursday at 2:00 pm, for the second reading of the FY22 Budget as well as a work session.
  - Search Committee initially met on May 20. Focus Groups have all been conducted and Summit Solutions will compile the information into a Presidential Profile for the Search Committee's review.

- The CWI Pillars Group has been launched. This group includes former Trustees, and community leaders who were either instrumental in the launch of the college or have continued to support the college.

**EXECUTIVE SESSION**

**(M/S) TRUSTEE HIGHTOWER/VICE CHAIR BUCKNER-WEBB MOVED PURSUANT TO IDAHO CODE § 74-206 (1)(a), CONVENE IN EXECUTIVE SESSION: (a) TO CONSIDER HIRING A PUBLIC OFFICER, EMPLOYEE, STAFF MEMBER OR INDIVIDUAL AGENT, WHEREIN THE RESPECTIVE QUALITIES OF INDIVIDUALS ARE TO BE EVALUATED IN ORDER TO FILL A PARTICULAR VACANCY OR NEED.**

Executive Assistant McGehee called the vote.

**ROLL CALL**

- CHAIR LENTY.....AYE
- VICE-CHAIR BUCKNER-WEBB.....AYE
- TRUSTEE HIGHTOWER.....AYE

**MOTION PASSED.**

**OPEN SESSION**

- Chair Lenty reconvened the meeting into open session.

Chair Lenty called for the meeting to adjourn.

Meeting adjourned at 2:30 p.m.

  
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Molly Lenty, Chairperson

7/8/21  
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Date