



SPECIAL MEETING MINUTES
College of Western Idaho Board of Trustees
October 1, 2007
Boise State University West Campus Building, Room 119
Nampa, Idaho

A meeting of the Trustees for the College of Western Idaho was held October 1, 2007 at the Boise State University Campus Building in Nampa, Idaho. Chairman Jerry Hess presided.

Present:

Jerry Hess, Chairman
Mark Dunham, Vice Chairman
Mary Carol (M.C.) Niland, Secretary/Treasurer
Hatch Barrett
Guy Hurlbutt

Absent:

None

Trustee Work:

The meeting was called to order at 2:00 by Chairman Hess.

1. Report: Meeting with Northwest Commission on College and Universities (NWCCU). Guy Hurlbutt

M (Dunham): Trustees authorize legal counsel, President Griffin and staff to begin work on a basic memorandum of understanding and then a joint powers agreement with Boise State University to act as a host for accreditation through the Northwest Commission on Colleges and Universities all pending approval by the CWI Board of Trustees. *Motion carried unanimously*

Trustee Hurlbutt discussed the following finding from the meeting with NWCCU:

- After CWI is in operation offering credit classes for one year, we will apply to NWCCU to meet eligibility requirements. The application form has to be turned in Jan 2010. The second year after CWI's application for eligibility, we will apply for candidate status. At the time we apply for candidate status, we will begin the year long self-study process. CWI should receive full accreditation five years after the self study, which will be a total of seven years.
- CWI can choose to affiliate with a host institution or go forward independently. If CWI chooses to go forward independently, the institutions the students wish to transfer to can work with CWI to resolve any issues related to transfer of credits, if they so choose. Some disciplines may not recognize a degree for licensing purposes from an institution not accredited or operating under a host institution. Nursing was an example used by NWCCU.

- January 2008 start for non-credit classes is not an issue with NWCCU, because it is not an accreditation issue.
- Initial steps required
 - Decide host
 - Develop contracts with clear understanding of roles and responsibilities
 - The host institution must submit a "Substantial Change" document to NWCCU. This may require an MOU between SBOE Trustees and CWI Trustees. NWCCU considers the "Substantial Change" and grants within approximately 90 days.

M (Niland): Trustees authorize President Griffin to look for outside facilitator to work with the CWI Trustees on strategic planning. *Motion carried with three votes.*

Discussed need for the Trustees to establish a Vision and Mission for CWI in order to give direction to the College and to clarify CWI's direction for the host institution

2. Executive Session

M (Hess): To move into Executive Session pursuant to Section 67-2345(1)(b), Idaho Code, on October 1, 2007 at 2:58 p.m. *A roll call vote was taken and the motion carried unanimously.*

M (Hess): To move out of Executive Session at 3:50 p.m. and move back into Open Session. *Motion carried unanimously.*

M (Dunham): Information will be available to the Trustees, but directions/instructions and/or feedback to the President will flow through the Chairman of the Trustee Board. The president will be allowed to fully participate at the Trustee meetings. The President will summarize activities and email the full Trustee Board each Friday. *Motion carried unanimously.*

3. Other/new business

M (Hurlbutt): To authorize Boise State University to provide payroll services through June 30, 2008 for the first eight (8) College of Western Idaho employees for a cost not to exceed eighteen thousand dollars (\$18,000). *Motion carried unanimously.*

Discussed possible future needs for payroll services for the Center for Workforce Training and the Center for Adult Basic Education employees when/if they come under the College of Western Idaho umbrella in January 2008. President Griffin stated that it is his understanding that BSU will look at these on a case by case basis with a possible five percent (5%) fee.

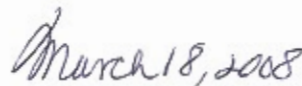
4. Adjourn

Chairman Hess thanked the staff for their hard work and dedication.

Chairman Hess adjourned the meeting at 4:14 p.m.



 M.C. Niland, Secretary



 Date