



MINUTES
College of Western Idaho Board of Trustees
August 22, 2008
Boise State University West Campus Building, Room 116
Nampa, Idaho

A meeting of the Trustees for the College of Western Idaho was held August 22, 2008, at the Boise State University Campus Building in Nampa, Idaho. Chairman Jerry Hess presided.

Present:

Jerry Hess, Chairman
Mark Dunham, Vice Chairman
Mary Carol (M.C.) Niland, Secretary
Guy Hurlbutt

Absent:

Hatch Barrett (Excused)

Trustee Work.

The meeting was called to order at 9:00 a.m. Chairman Hess requested that those in the audience introduce themselves. Chairman Hess asked to have the agenda revised as follows:

- Agenda item 11, Presidential Search, was moved to item #14.
- Agenda Item 10, Advisory Council Update, was moved to item #7.

(M) Niland to accept Agenda with changes. Motion carried unanimously.

Minutes.

The following changes were requested:

- July 15, 2008 Regular Meeting
 - On page 3, strike first sentence of second paragraph under item g.
 - On page 5, 2nd paragraph, change “3 out 5” to “3 out of 5.”
- July 15, 2008 Executive Session
 - In the second sentence, change the date of August 15, 2008 to July 15, 2008.
- July 30, 2008 Special Meeting
 - On Page 2, last sentence, change “out” to “our.”

M (Dunham) approve minutes as amended. Motion carried unanimously.

Financial Report.

Cheryl Wright reported that at this point in time there is \$4.3 million in cash and investments.

It was requested that Policies and Procedures be placed on the September board meeting – policies to be in a binder with dividers identifying policies that have been approved, those appearing for a 2nd reading and those appearing for a 1st reading.

Budget Report.

Cheryl Wright stated that the goal of this meeting is to adopt a proposed budget that will be presented to the public on Monday evening, August 25. The board will then meet again on Tuesday, August 26 at 2:00 p.m. to approve the FY09 budget. Ms. Wright presented a PowerPoint presentation to the board and asked for permission to make this presentation at the public meeting. Board members agreed to have Ms. Wright make the presentation at the public meeting and suggested several modifications.

A brief discussion occurred

M (Dunham) that the budget presented today be presented Monday night along with the top 4 priorities cut from the budget and based on what raising tax by X would fund along with campaign promise *Motion Carried Unanimously.*

Advisory Council Update.

Hiller volunteered to contact local business owners about facilities needs in regard to the Selland move and to work with Brian Currin on that. Hiller will present the findings of the study by the Advisory Council that identify the demand for training, degree, certificate, and apprenticeship programs at the September regular board meeting. The report will identify what is provided by Selland vs. the demand. The report will make specific recommendations. There is an enormous need in the valley for training on all levels.

The committee won't be able to present customized training and Adult Basic education findings at the September meeting. They are looking at doing some survey work, possibly looking at putting out an RFP for the survey. Need to identify how many people, and what are educational goals.

Hiller feels we need to reorganize the product, increase the efficiencies, and market the product better. Need to evaluate the price for the workforce training. Need to be more aggressive and charge more for those classes.

Finance Committee Report.

No report.

President's Report.

President Griffin reported the following:

- George Copa will be here August 29th - Guy and Mark will meet with Dennis and Dr. Copa.
- We received a check from the Nampa Industrial Commission for \$312,000. The funds are earmarked to be used for scholarships.
- DATATEL implementation is progressing on schedule.
- Dr. Richard Aman, Associate Vice President for Instruction, was introduced.
- Dave Teater, Facility Utilization Plan Consultant, will have the Utilization Plan completed by February 28. Plan will identify needs and costs.
- An RFQ has been created to solicit bids for development of a Campus master plan. The RFQ is on the web. Currin will send a list of those who received the RFQ to the Board. Members of the RFQ selection committee are Niland, Hess, Griffin, Currin, and Hiller.
- Terry Blom presented an overview of the changes made to the web that enhance the student dimension.

Title Changes.

President Griffin requested that "Executive Director" be added to Brian Currin and Shirl Boyce's current job titles.

M (Dunham): Move to approve the two position title changes. Motion carried unanimously.

Accrued Vacation.

President Griffin requested that the board approve allowing Selland College and BSU employees transferring to CWI to keep their accrued vacation.

Trustee Niland went on record as opposing transferring accrued vacation.

M (Dunham): the College of Western Idaho transfer the vacation leave at a maximum liability of \$250,000 with the caveat that the accrued hours are counted toward the CWI maximum. Motion carried (3-1)

The discussion and motion did not address the issue of years of service.

Sick Leave.

Allen Winkle indicated to Hurlbutt that he has drafted a bill on behalf of Persi to allow Selland and Boise State employees transferring to CWI by September 2, 2008, to have their accrued sick leave transfer. Laurence Wasden agreed that it is a good idea to approach the Attorney General for an opinion and he suggested that the request come from SBOE. If the Attorney General agrees that the sick leave can transfer, there is no need for the legislation.

Stover sent Satterlee's letter to Dave Hensley of the Governor's office.

Consultant Report.

No report.

Old Business.

During his last visit, Rand Spiwak spoke to the Albertson's Foundation about possible uses for the Albertson Foundation's committed \$10,000,000. The Board did not have the opportunity to review the list. The Albertson Foundation is aware of that the Board did not review the list prior to its submission to the Foundation. Chairman Hess requested that a refined list be presented to the Board at the September meeting.

New Business.

Search for President - Per President Griffin, AACT recommended a minimum of 6 months for the search. Hurlbutt stated that he feels it is imperative to start the search right away. Chairman Hess appointed Mark Dunham to develop and recommend a process for the search and make a report at the September meeting. Dunham will clarify if the Albertson Foundation will participate.

Adjourn.

Chairman Hess adjourned the meeting at 2:05 pm.

M.C. Niland, Secretary

Date